



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Darryl Cordrey – *Board Chair*
Joe Walker – *Trustee*
Joe Rozzi – *Trustee*
James Hunter- *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520
Fax: (513) 683-4325

Township Administrator
Brent Centers
(513) 239-2372

Finance Coordinator
Ellen Horman
Phone: (513) 239-2377

Human Resources
Kellie Krieger
Phone: (513) 239-2461

**Economic Development
and Zoning**
Alex Kraemer
Phone: (513) 683-8520

Public Works
Kenny Hickey – Director
Phone: (513) 683-5360

Police Department
Scott Hughes – Police Chief

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-0538

Fire and Emergency Services
Brian Reese – Fire Chief

69 West Foster-Maineville Rd.
Maineville, Ohio 45039
Phone: (513) 683-1622
(513) 899-1967

TRUSTEE MEETING AGENDA 11/6/2019

6:30 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the November 6, 2019 Township Trustee Meeting
- Bills before the Board

Public Comments – Agenda related

Human Resources

- Roster Update

New Business

- Motion: Large P.O. (Public Works)
- Motion: Enter into contract with *HurstKelly and Company, LLC*
- Motion: Moving Trustee meeting dates/times (Dec. 18, Jan. 1, and Feb. 5)
- Motion: Part-time Fire Fighter pay
- Resolution 19-1120: Directing the County Auditor of Warren County, Ohio to levy a tax outside of the ten mill limitation, as authorized by a vote of the Electorate and Ohio Revised Code Section 5705.25 (D) (Issue 1)
- Resolution 19-1120A: Directing the County Auditor of Warren County, Ohio to levy a tax outside of the ten mill limitation, as authorized by a vote of the Electorate and Ohio Revised Code Section 5705.25 (D) (Issue 2)
- Resolution 19-1120B: 2020 Annual Appropriations Budget
- Resolution 19-1120C: Increase of Appropriations (Fire Dept.)
- Resolution 19-1120D: Increase of Appropriations (General, PW, PD, & FD)

Jim Hunter, Fiscal Officer

- Fiscal Report

Administrator's Report

Public Comments - General

Trustee Comments

Executive Session

- In reference to O.R.C. 121.22 (G) (2)
 - To consider the sale or other disposition of public property

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings.

(continued on back)

Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

- 1. Speakers must state their name and full address for the record.*
- 2. The Board Chair will recognize each speaker, and only one person may speak at a time.*
- 3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.*
- 4. Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)*

Hamilton Township Trustees Meeting

November 6, 2019

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 6:30p.m. Mr. Cordrey, Mr. Walker, and Mr. Rozzi were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion made by Mr. Cordrey with a second by Mr. Walker to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the October 16, 2019 Trustee Meeting.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second from Mr. Walker to amend the agenda and remove the proposed Executive Session.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve Payroll for pay cycle October 6, 2019 – October 19, 2019, Electronic Fund Transfer Direct Deposit Vouchers 1171492027 - 1171492103.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve the withholding payments for payment cycle October 6, 2019 – October 19, 2019, checks numbered 31080493 – 31080516.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve billing invoices for payment cycle October 21, 2019 – October 25, 2019, checks numbered 80755 – 80762.

Roll call as follows: Darryl Cordrey Yes
Joe Walker Yes
Joe Rozzi Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve billing invoices for payment cycle October 28, 2019 – November 1, 2019, checks numbered 80763 – 80775.

Roll call as follows: Darryl Cordrey Yes
Joe Walker Yes
Joe Rozzi Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve billing invoices for payment cycle November 4 – November 8, 2019, checks numbered 80776 – 80824.

Roll call as follows: Darryl Cordrey Yes
Joe Walker Yes
Joe Rozzi Yes

Public Comments- Agenda Related

Mr. Cordrey opened the floor to public comments related to agenda items, at 6:32 pm.

No comments were made therefore Mr. Cordrey closed the floor to public comments at 6:32 pm.

Presentations

- Military Veteran Recognition

Mr. Cordrey stated that in honor of Veteran's Day on Monday, November 11, 2019, we want to pause in our deliberations to give recognition and thanks to the Veterans that served our country and now serve Hamilton Township. We have six employees that have honorably served during a wartime era and we would like to show our gratitude by continuing to recognize them and display a plaque in our main entrance with our team member's names and branches of service in which they served.

- Dustin McCleese served from 1997-2002 with the United States Marine Corps 2nd Engineering Battalion. He now serves on our Fire Department.
- Tyson Farlino served from 1996-2004 with the United States Army. During his eight years of service, he served two separate deployments in Afghanistan in 2002 and again in 2003. Both of these deployments were in support of Operation Enduring Freedom. He now serves on our Fire Department.
- Bridget Oesterlin served for nine years with the United States Army and currently serves with the Ohio National Guard at the rank of Sargent. She deployed to Afghanistan in 2011 and a stateside deployment to South Carolina in response to a hurricane in 2015. She

received the Army Accommodation medal and the South Carolina Achievement ribbon. She now serves on our Fire Department.

- Greg Watkins served four and a half years with the United States Army as a Direct Combat Operator and Forward Observer. He served two separate deployments in Iraq in support of Operation Iraqi Freedom and Operation New Dawn. Greg received the Army Good Conduct Medal and now serves on our Police Department.
- Brent Centers served with the United States Air Force from 2008-2014 and in the Air National Guard from 2016 – present. He deployed to Iraq in 2011, Africa in 2013 and the border of Jordan and Syria in 2013 in support of Operation New Dawn and Operation Enduring Freedom. He also deployed to Guam in 2015 as a member of a Threat Support package for the Pacific Theater. Brent now serves as our Township Administrator.
- Jarred Karrasch served in the United States Army from 2009-2012 where he was stationed at Ft. Campbell with the 101st and 502nd airborne division. He deployed to Afghanistan as an Infantry Scout in support of Operation Enduring Freedom from 2010-2011. He is now serving with our Fire Department.

- Little Miami Gig- Tim Berelsman

Mr. Berelsman stated that the company is building fiber networks to homes in the area focusing on the rural locations of Hamilton Township and surrounding areas. They will be offering voice, video and data and building where demand dictates for high speed services.

Human Resources

Human Resources Manager Ms. Kellie Krieger requested a motion to approve the purchase of the following graves within the Maineville Cemetery addition. Lot 510 grave 1 to Doug Stark. In addition, Lot 215 graves 2, 3 and 4 to Kristie Blankenship who had three graves donated to her.

Mr. Cordrey made a motion with a second from Mr. Walker to approve the above mentioned cemetery purchases.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Ms. Krieger requested a motion to approve the revision of deed 2018-15 for Jody and Deborah Walker in the Maineville Cemetery addition, lot 55 graves 1 and 2. Now it will be lot 55 grave 1.

Mr. Cordrey made a motion with a second from Mr. Walker to approve of the above mentioned cemetery deed revision.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Abstained
	Joe Rozzi	Yes

Ms. Krieger requested a motion to approve FMLA for Police Officer Richard Smith. He has requested 4 weeks of leave beginning December 6, 2019. He will use his sick time to cover this.

Mr. Cordrey made a motion with a second from Mr. Walker to approve the above-mentioned FMLA request.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Ms. Krieger requested a motion to off roll full time Fire Fighter/ Paramedic Bridgett Oesterlin effective November 8, 2019 based on her formal resignation to Chief Reese.

Mr. Cordrey made a motion with a second from Mr. Walker to make the above-mentioned roster update.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Township Business

-Motion: Large P.O. (Administration)

This motion is to consider a large purchase order for \$15,000.00 for the Comprehensive Plan conducted by the Warren County Regional Planning Commission. This \$15,000.00 is accompanied by the \$5,000.00 Duke Energy grant for a total cost of \$20,000.00.

Mr. Rozzi asked when we should expect to get the completed plan.

Mr. Centers stated that they originally planned on the end of this month however, they are now thinking around the beginning of the year. They are still finalizing the plan. Chapter six revisions are being finished up right now. He and Mr. Kraemer met with RPC after the most recent stakeholders meeting and went through all material up to date. Mounts Park was an area that they believed needed a more specific comprehensive plan of just that park. The master plan put together for the park in 2008 is very unrealistic due to price. We are going to break it down with a ten-year plan realistic with budget and time and add that in. Therefore, the added plans are going to push back the overall Comprehensive Plan by a few months.

Mr. Cordrey made a motion with a second from Mr. Walker to approve the large purchase order for the Administrative Comprehensive Plan.

Roll call as follows: Darryl Cordrey Yes
Joe Walker Yes
Joe Rozzi Yes

-Motion: BZA Appointment

This motion is to consider the appointment of Mark Wernery to the vacant Board of Zoning Appeals Alternate position. Mark is one of two candidates that completed the interview process with Ms. Krieger, Mr. Kraemer and Mr. Centers. This position was posted for 30 days. Mr. Wernery has served the township through the Advisory Committee and has shown great interest in the community by serving as a stakeholder for the Comprehensive Plan Committee. This will fulfill the last remaining position on the Board of Zoning Appeals giving us a full board plus one alternate.

Mr. Cordrey made a motion with a second from Mr. Walker to appoint Mr. Mark Wernery to the Board of Zoning Appeals Alternate position.

Roll call as follows: Darryl Cordrey Yes
Joe Walker Yes
Joe Rozzi Yes

-Resolution 19-1106: Entering into Risk Pool with OTA Risk Management

This is a resolution for the township to adopt a policy regarding employee dishonesty and faithful performance of duty in accordance with ORC 3.061 with a required adoption date of January 1, 2020. This document will stand as our coverage document with OTARMA insurance rather than the township holding a separate surety bond to cover the loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties.

Mr. Rozzi asked if this is a formality.

Mr. Centers explained that we are required to fulfill it by January 1, 2020. We could create our own or use the Ohio Township Associations (OTA) resolution. We already pay through OTARMA and OTA so we are using their version.

Mr. Cordrey made a motion with a second from Mr. Walker to approve Resolution 19-1106.

Roll call as follows: Darryl Cordrey Yes
Joe Walker Yes
Joe Rozzi Yes

Work Session

-Capital Projects for 2020 Budget

Mr. Rozzi mentioned some additions that need to be added to the budget with the Levies passing.

Mr. Centers explained that we will send off for the certifications and will hopefully have those by the next meeting to be implemented into the revenue source for both the Police and Fire departments. They will go into the salary line appropriate for however many positions the police department will hire, and from part time to full time positions within the fire department. We will bring that before the board next meeting.

Mr. Walker asked if anything was worked out for the parking with the community center.

Mr. Centers replied that we did have a phone conversation with the Deacon of the church and we are going to enter into an agreement. We will work with Mr. Yoder for that. The parking will still be combined with the church but we will have an agreement formalized. He will propose a first right of refusal for the purchase of the church if at any time they plan to sell. We will maintain our end of plowing the parking lot and not use the community center on Sundays.

Mr. Walker asked for clarification if they sell their property.

Mr. Centers stated that the way the agreement will be proposed is that if they intend on selling the church, we get the first right to buy it so we could still have the parking.

Mr. Walker reiterated that he hates to spend money to fix it if we do not own it.

Mr. Centers also explained that we did receive a proposal for the foundation and the repairs for \$20,000. A verbal over the phone quote of about \$40,000 from another person so we do still have our feelers out for a few more quotes for construction.

Mr. Hickey stated that his crew test drove the John Deer mower and it was a little awkward and top heavy so they took Mr. Walker's suggestion and tried the Lastec mower as well. They did like it and they are looking to strongly suggest that at the next meeting.

Mr. Walker asked if it came out cheaper?

Mr. Hickey replied that it was roughly \$42,000.00 so that is why he was asking for \$50,000 just to be safe. If the full amount does not get used it goes back into the unencumbered money. They can also look into the pull behind mowers if the board wishes.

Mr. Centers stated that we will be asking for a vote on the budget at the next meeting so if there are any amendments, we would like to make them now. Like Mr. Hickey said, if they do not spend all of the money appropriated, it just goes back into the unencumbered.

Jim Hunter, Fiscal Officer

Nothing to report at this time.

Administrator's Report

-Mr. Centers stated that with the levies passing, we reached out to Mr. Nolan's office today. The way the ballot language was written was for the tax base of 2019 thus we will start getting those monies in with the first draw in 2020.

-One of the things that the Trustees had budgeted last year was for the four main signs and the main sign at 22/3 and 48. ODOT is changing their language for their decorative sign regulations, and with that we want to hold off on getting the big sign for the "center" of the township until those changes are ironed out. With that money, we would like to go ahead and purchase the park signs for Marr, Mounts and Testerman to get them uniform. The money is already appropriated so we would not need any formal action. This is more of a transparency thing since the board had budgeted for one thing and we would prefer to spend it on something different so that is why it is being brought up.

Mr. Walker asked for clarification on why we need to wait for ODOT.

Mr. Centers responded that the language may change completely where they do not allow decorative signs and we do not want to risk spending money on something that we may not be able to use.

Mr. Walker believes that just because we appropriate the money does not mean that we have to spend it. He is not against the park but we have a large cleanup coming with Mounts Park that no one knows how much it will cost. Any amount of money can go a long way with that.

Mr. Cordrey asked Mr. Centers to explain the look of the signs.

Mr. Centers stated that we will do single sided signs for Mounts and Marr Parks and a double sided sign for Testerman Park; all of the same style. Underneath will be a plank style for CTC Fields, Championship Fields and Cincinnati United. They would pay for their own signs, as they would be \$175 additional to add to the park signs. The planks would be interchangeable.

Mr. Cordrey expressed that as much as he would like to have the big sign at the intersection, we would also like to have our parks uniform and we may not be able to use a large sign at the intersection depending on ODOT's regulation changes.

Mr. Rozzi agreed that if we place a sign at the intersection now, we might not get to keep it there.

Mr. Centers also explained that the current sign at the entrance of Mounts Park will stay. The new sign will go on the corner of Stubbs Mills Rd. and 22/3. The one that we would be replacing was a gift from a boy scout, so we would use that somewhere else in the park.

-Mr. Centers asked for a direction on the communications plan. We will need to start working on the next newsletter for January. We can get more quotes or if the Board does not think it is a good use of taxpayer money, and then we can table it.

Mr. Rozzi would like us to get more quotes to see if this is plausible.

Mr. Walker believes that it is a waste of taxpayer dollars.

Mr. Cordrey would like to see some quotes. He asked if Mr. Centers had an idea of what we would be looking for.

Mr. Centers stated that the Advisory Committee tries to stick to a nice newsletter but if we are going to use taxpayer dollars then it needs to be a very detailed newsletter.

Mr. Walker asked if there was an estimate as to what it would cost to outsource the newsletter.

Mr. Centers responded that the communication plan that was presented to us is all that he has at this time but that was not requested by us. If we decide to get quotes, they will be competitive. If we get quotes for someone else to do it, then advertising would be on them. He will bring additional quotes to the next meeting.

Administrator's Report

-Mr. Centers stated that we did receive notice that we will be in receipt of the NatureWorks Grant that we applied for, for the walking trail around the small lake at Mounts Park. It will be an 8 foot wide mulched trail around the entire small lake.

-We applied for a Community Impact Grant for 100% funding for the sign at the dog park and the community garden. They were smaller parks that we did not budget anything.

-We will also have the videos up on the website. They will be backdated to when the new website launched which will be through April.

-The Police department will be releasing a PSA about deer and deer strikes in the area.

-Finally, there is an Advisory Committee coming up, is there anything that the Board would like to discuss or bring topics up for the Advisory Committee to kick around?

Mr. Rozzi discussed that the committee take what they may be hearing from residents into consideration.

-Mr. Centers, Chief Reese and Chief Hughes extended their thanks and appreciation to everyone for all of the support and efforts to get the police and fire levies passed.

Public Comments- General

Mr. Cordrey opened the floor to public comments at 7:04 pm.

Lisa Wilson spoke about the sunflower fields and made recommendations to use fertilized dirt from various construction sites around the township next year.

Mr. Cordrey closed the floor to public comments at 7:08 pm.

Trustee Comments

Mr. Rozzi congratulated Mr. Sousa and Mr. Weber on their election wins for Trustee and Fiscal Officer. Thank you to everyone who helped with the levies as well.

Mr. Cordrey expressed his gratitude for the levy support. Hamilton Township is moving forward in the right direction.

Adjournment

With no further matters to discuss, Mr. Cordrey made a motion with a second from Mr. Walker to adjourn the meeting at 7:09 pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

LEGISLATIVE COVER MEMORANDUM

Introduction: November 20, 2019

Effective Date: Next available date after passage

Agenda Item: **Motion**
To approve the Large Purchase Order of \$7,781.00 out of Supplies and Materials for a Permissive Stainless Steel Dump Body in the Public Works Department.

Submitted By: Kenny Hickey

Scope / Description: This motion is to appropriate \$7,781.00 for a stainless steel dump body in the Public Works Department. This is for our dump bed which has worn holes since last season. We have performed all of the preventative maintenance over the years to prevent this from occurring as long as possible. The steel bed that we will be replacing with this stainless steel bed is a 2011 and is the most commonly used vehicle in the Public Works Department for blacktop, cemeteries, salt, etc.

To patch the current bed will cost roughly \$1,000 and likely only get us through one more season. This replacement will last approx. 15 years and will be used on our next 450 as well since the bed is interchangeable.

This project was not a budgeted item but we feel it is necessary to get through the winter season of salting.

Budget Impact: \$7,781.00

Vote Required for Passage: 2 of 3

HAMILTON TOWNSHIP, WARREN COUNTY
Regular Purchase Order

Office Of HAMILTON TOWNSHIP 7780 South State Route 48 MAINEVILLE, OH 45039-0699	Vendor Kaffenbarger Truck Equipment 3260 E. Kemper Rd. Cincinnati, OH 45241	Purchase Order Number: 23-2019 Total: \$7,781.00 Issue: 11/05/2019 Expires:
Ship To HAMILTON TOWNSHIP 7780 South State Route 48 MAINEVILLE, OH 45039-0699	Bill To HAMILTON TOWNSHIP 7780 South State Route 48 MAINEVILLE, OH 45039-0699	Miscellaneous Approval:
Terms Net 30 Purpose		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		Permissive Stainless Steel Dump Body	\$7,781.00	\$7,781.00

Account Code	Account Description	Amount
2231-330-400-0000	Supplies and Materials	\$7,781.00

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

<p style="text-align: center;">FISCAL OFFICER CERTIFICATE</p> <p>It is hereby certified that the amount of \$7,781.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the</p> <p style="text-align: center;">----- Permissive Motor Vehicle License Tax -----</p> <p>Fund (and others as above) free from any obligation or certification now outstanding.</p> <p>Certification: _____</p> <p>Date: 11/20/2019 Fiscal Officer: James Hunter</p>	<p style="text-align: center;">APPROVED BY</p> <p>_____</p> <p>_____</p> <p style="text-align: center;">This order is not valid unless Fiscal Officer Certificate is signed.</p>
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2231-330-400-0000

REMIT TO:

***** INVOICE *****

REMIT TO:

KGA/Gr

10100 BALLENTINE PIKE
NEW CARLISLE, OHIO 45344
(937) 845-3804

KTEC
KAFFENBARGER TRUCK EQUIPMENT
COMPANY
www.kaffenbarger.com

3260 E. KEMPER RD.
CINCINNATI, OHIO 45241
(513) 772-6800

2310 REFUGEE RD.
COLUMBUS, OHIO 43207
(614) 443-3600

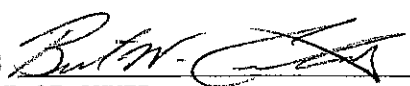
SOLD TO: 10166
HAMILTON TOWNSHIP
7780 SOUTH ST. RT 48

MAINEVILLE OH 45039
C:513-678-3945 CHRIS WALKER

INVOICE#:
INVOICE DATE: 11/ 5/19
TERMS: N30
P.O.#: QUOTE
COUNTY: 83
SALESPERSON: 33
JOB ORDER#: 1105193303

PART #	DESCRIPTION	QTY.	UNIT PRICE	AMOUNT
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(1)	GALION MODEL #103USD-09 STAINLESS STEEL DUMP BODY -----			\$ 7,781.00
	9' OVERALL LENGTH X 87"ID X 96"OD (3-4 YARD CAPACITY)			
	10 GA. #304 STAINLESS STEEL CONSTRUCTION			
	18" HIGH 10 GA. #304-#4 POLISHED STAINLESS STEEL RIGID SIDES			
	24" HIGH 10 GA. #304-#4 POLISHED STAINLESS STEEL QUICK-DROP TAILGATE (CAST STAINLESS STEEL QUICK RELEASE HARDWARE)			
	6" HIGH STAINLESS STEEL SIDE BOARD POCKETS			
	10 GA. #304-2B "NON-POLISHED" STAINLESS STEEL FLOOR			
	6" STRUCTURAL CARBON STEEL LONGSILLS			
	3" STRUCTURAL CARBON STEEL CROSSMEMBERS ON 12" CENTERS			
	23" 10 GA. #304-#4 STAINLESS STEEL BULKHEAD "WITHOUT" VISIBILITY WINDOW			
	1/2 X 84" 10 GA. #304-#4 STAINLESS STEEL BOLT-ON CAB PROTECTOR			
	L.E.D. FMVSS #108 REQUIRED LIGHTS, MARKERS AND REFLECTORS			
	FRONT CORNER POST			
	FULL DEPTH REAR CORNER POST WITH TWO LIGHT HOLE CUT-OUTS PER SIDE			
	FULL DEPTH REAR BOLSTER			
	FULLY BOXED TOP RAIL			
	(2) VERTICAL SIDE BRACES PER SIDE			
	CONTINUOUS WELDED BODY SHELL AND TAILGATE			

CUSTOMER'S SIGNATURE 
I ACKNOWLEDGE RECEIPT OF OWNER,
OPERATOR AND MAINTENANCE MANUALS

SUBTOTAL	0.00
SALES TAX	0.00
TOTAL:	0.00

TERMS: NET 30 DAYS FROM DATE OF THE INVOICE. A FINANCE CHARGE OF 2% PER MONTH AFTER 30 DAYS.

THE ANNUAL PERCENTAGE RATE IS 24%.

NOTE: NO REFUNDS OR CREDITS WILL BE ISSUED UNLESS COPY OF INVOICE IS RETURNED.

LEGISLATIVE COVER MEMORANDUM

Introduction: November 20, 2019

Effective Date: Next available date after passage

Agenda Item: **Motion**
To enter into contract with *HurstKelly and Company, LLC* for Financial Services

Submitted By: Ellen Horman

Scope / Description: This contract will allow Mark Hurst to compile all of finance reports and complete the Financial Statement for the 2019 Fiscal Year. This is the main auditable report that the Auditor reviews when they come in each year.

Budget Impact: \$5,700

Vote Required for Passage: 2 of 3



HurstKelly
and Company, LLC
Certified Public Accountants

November 1, 2019

Hamilton Township
c/o Ellen Horman, Financial Coordinator
7780 South State Route 48
Hamilton Township, Ohio 45039

Dear Ellen:

This letter confirms our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

We will assist Hamilton Township (the Township) with assembling, from information provided by the Township, the Township's Annual Financial Report (AFR) for the year ended December 31, 2019.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. We will not *audit, review, compile, or prepare* the AFR and therefore we will not express an opinion or any other form of assurance on the AFR. Further, we will not issue any kind of report on the AFR.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

The engagement to be performed is conducted on the basis that the Township acknowledges and understands that management of the Township has the following overall responsibilities that are fundamental to our undertaking the engagement:

- a. The selection of the accounting principles and the financial reporting framework to be applied in the engagement.
- b. The prevention and detection of fraud.
- c. To ensure that the entity complies with the laws and regulations applicable to its activities.
- d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.
- e. To provide us with additional information that may be requested for the purpose of the engagement.

Additionally, the Township is responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee these engagement services (and all other services that we provide). The Township is also responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

By your signature below, you grant us permission to communicate directly with your external auditing firm and to provide them with access to our work papers.

Mark Hurst is the engagement partner for the limited services specified in this letter. His responsibilities include supervising Hurst, Kelly & Company LLC's services performed as part of this engagement.

Our fees for these services will be \$5,700.00. Payment for service is due when rendered and interim billings will be submitted as work progresses and expenses are incurred.

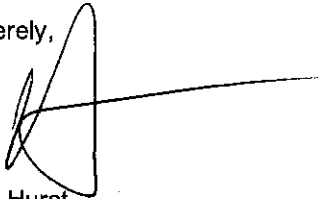
You understand and agree that our billings to you become delinquent if not paid within 30 days of the invoice date. You further understand and agree that we may withdraw from the present engagement at any time for any reason at our sole discretion. In particular, you agree that if you fail to pay for services rendered or expenses incurred for this engagement, we either may discontinue performing services for you until all outstanding balances are paid or may withdraw from the engagement ten days after the mailing of written notice to you at the same address to which statements are sent. You recognize that any discontinuation of work by us could seriously harm your interests but nevertheless specifically give your consent to us to do so regardless of any filing or other deadlines you face. Additionally, the Township may cancel the engagement at any time for any reason in its sole discretion. Hurst, Kelly & Company LLC will be paid for all services rendered to date of cancellation.

It is our policy to keep records related to this engagement for 3 years. However, Hurst, Kelly & Company LLC does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

By your signature below, you acknowledge and agree that upon the expiration of the 3 year period Hurst, Kelly & Company LLC shall be free to destroy our records related to this engagement.

If the foregoing is in accordance with your understanding, please sign the enclosed copy of this letter in the space provided and return it to us.

Sincerely,



Mark Hurst

Acknowledged and agreed:

Client Representative, Title

Date

LEGISLATIVE COVER MEMORANDUM

Introduction: November 20, 2019

Effective Date: Next available date after passage

Agenda Item: **Motion**

To move the following Township Trustee meetings from:

- December 18, 2019 at 6:30pm to December 18, 2019 at 1pm to accommodate the End-of-Year staff recognition and awards
- January 1, 2020 at 6:30pm to January 2, 2020 at 6:30pm to accommodate the New Year holiday.
- February 5, 2020 at 6:30 to February 5, 2020 at 9am to accommodate all three Trustees and Administrator going to the OTA Conference later that day.

Submitted By: Brent Centers

Scope / Description: Described above.

Budget Impact: \$0

Vote Required for Passage: 2 of 3

LEGISLATIVE COVER MEMORANDUM

Introduction: November 20, 2019

Effective Date: Next available date after passage

Agenda Item: **Motion**
To approve a one-time monetary bonus to our part-time firefighters based upon their hours worked in the 2019 calendar year through November 30, 2019.

Submitted By: Brent Centers

Scope / Description: Just as we did last year, this would be a one-time bonus for our part-time firefighters since they have not had a pay adjustment since 2015. With our current low staffing, we rely heavily on our part-time staff and they work many hours for the department.

These funds are available in our current budget without appropriation; however, we want to be transparent with this transaction via formal motion.

Budget Impact: \$9,818.99

Vote Required for Passage: 2 of 3

LEGISLATIVE COVER MEMORANDUM

Introduction: November 20, 2019

Effective Date: Next available date after passage

Agenda Item: **Resolution 19-1120**
A Resolution directing the County Auditor of Warren County, Ohio to levy a tax outside of the ten mil limitation, as authorized by a vote of the electorate and Ohio Revised Code Section 5705.25(D).

Submitted By: Brent Centers

Scope / Description: This will allow the County Auditor to reflect the new revenue from Issue 1 into the current Tax Budget.

Budget Impact: Adjusted tax collection fees (currently unknown)

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on November 20, 2019, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey – Trustee, *Chair*
Joe Walker – Trustee, *Vice Chair*
Joseph P. Rozzi - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 19-1120**

**A RESOLUTION DIRECTING THE COUNTY AUDITOR OF WARREN COUNTY,
OHIO TO LEVY A TAX OUTSIDE OF THE TEN MILL LIMITATION, AS
AUTHORIZED BY A VOTE OF THE ELECTORATE AND OHIO REVISED CODE
SECTION 5705.25(D)**

WHEREAS, at an election held on November 5, 2019, there was submitted to the electors of Hamilton Township, Warren County, Ohio, under authority of the laws of Ohio and Section 5705.19, Ohio Revised Code, the question of levying a tax for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs at a rate not exceeding 1.00 mills to be made outside the ten-mill limitation for a continuing period of time as provided by law commencing in 2019 and first due in calendar year 2020; and after having canvassed the returns of said election as certified by the Board of Elections, there was found to be 3,922 votes in favor of making such a levy and 2,370 votes against said levy, and that said question carried; and

WHEREAS, the tax budget for Hamilton Township for the current fiscal year has been approved by the budget commission prior to the passage of this levy;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. There is hereby levied on the taxable property of Hamilton Township Residents a tax of 1.00 mills on each dollar of valuation, which amounts to \$0.10 on each one hundred dollars (\$100.00) of valuation, that a copy of this resolution be put into the hands of the

County Auditor of Warren County, Ohio forthwith by the Fiscal Officer of said Hamilton Township for his information and action, that the County Auditor be requested to correct the tax budget, as required herein, to include said levy and to distribute the proceeds to the credit of the Fire & EMS Special Levy Fund District Fund of Hamilton Township for purposes as stated in the ballot language.

SECTION 2. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joe Walker –	Aye _____	Nay _____
Joseph P. Rozzi –	Aye _____	Nay _____

Resolution adopted this 20th day of November 2019.

Attest:

James D. Hunter, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, James D. Hunter., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on November 20, 2019.

Date: _____

Jim Hunter, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: November 20, 2019

Effective Date: Next available date after passage

Agenda Item: **Resolution 19-1120A**
A Resolution directing the County Auditor of Warren County, Ohio to levy a tax outside of the ten mil limitation, as authorized by a vote of the electorate and Ohio Revised Code Section 5705.25(D).

Submitted By: Brent Centers

Scope / Description: This will allow the County Auditor to reflect the new revenue from Issue 2 into the current Tax Budget.

Budget Impact: Adjusted tax collection fees (currently unknown)

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on November 20, 2019, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey – Trustee, *Chair*
Joe Walker – Trustee, *Vice Chair*
Joseph P. Rozzi - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 19-1120A**

**A RESOLUTION DIRECTING THE COUNTY AUDITOR OF WARREN COUNTY,
OHIO TO LEVY A TAX OUTSIDE OF THE TEN MILL LIMITATION, AS
AUTHORIZED BY A VOTE OF THE ELECTORATE AND OHIO REVISED CODE
SECTION 5705.25(D)**

WHEREAS, at an election held on November 5, 2019, there was submitted to the electors of Hamilton Township, Warren County, Ohio, under authority of the laws of Ohio and Section 5705.19, Ohio Revised Code, the question of levying a tax for the purpose of providing funds for the benefit of the Hamilton Township Police District for providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, for the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs at a rate not exceeding 1.00 mills to be made outside the ten-mill limitation for a continuing period of time as provided by law commencing in 2019 and first due in calendar year 2020; and after having canvassed the returns of said election as certified by the Board of Elections, there was found to be 3,082 votes in favor of making such a levy and 2,239 votes against said levy, and that said question carried; and

WHEREAS, the tax budget for Hamilton Township for the current fiscal year has been approved by the budget commission prior to the passage of this levy;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. There is hereby levied on the taxable property of Hamilton Township Residents a tax of 1.00 mills on each dollar of valuation, which amounts to \$0.10 on each one hundred dollars (\$100.00) of valuation, that a copy of this resolution be put into the hands of the

County Auditor of Warren County, Ohio forthwith by the Fiscal Officer of said Hamilton Township for his information and action, that the County Auditor be requested to correct the tax budget, as required herein, to include said levy and to distribute the proceeds to the credit of the Police District Fund of Hamilton Township for purposes as stated in the ballot language.

SECTION 2. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joe Walker –	Aye _____	Nay _____
Joseph P. Rozzi –	Aye _____	Nay _____

Resolution adopted this 20th day of November 2019.

Attest:

James D. Hunter, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, James D. Hunter., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on November 20, 2019.

Date: _____

Jim Hunter, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: November 20, 2019

Effective Date: Next available date after passage

Agenda Item: **Resolution 19-1120B**
A Resolution adopting the 2020 Annual Budget.

Submitted By: Brent Centers

Scope / Description: This will adopt the Annual Budget attached as Exhibit A which was presented in public on October 2, 2019, has been posted on our website for over 45 days for public review, and has had 3 public Work Session discussions by the Board of Trustees.

Budget Impact: N/A

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on November 20, 2019, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee, *Chair*
Joe Walker – Trustee, *Vice Chair*
Joseph Rozzi – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 19-1120B**

A RESOLUTION ADOPTING THE 2020 ANNUAL BUDGET

WHEREAS, the Fiscal Officer of Hamilton Township has recommended a budget for the year 2020; and

WHEREAS, the Board of Township Trustees of Hamilton Township is desirous of adopting the annual budget proposed by the Fiscal Officer providing for receipts and expenditures during the year 2020;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** This Board of Trustees hereby adopts the annual appropriations budget which is attached hereto as Exhibit A; and
- SECTION 2.** That the sum listed Exhibit A are hereby set aside and appropriated for several purposes for which listed expenditures should be made for 2020 fiscal year ending December 31, 2020; and
- SECTION 3.** That the allocation of administrative salaries and related expenses to the various departments as reflected to the attached Exhibit A are hereby approved; and
- SECTION 4.** This Board hereby determines that all formal actions of the Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations related to the action taken herein were conducted in meetings open to the public pursuant to law; and
- SECTION 5.** This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of the Township, and therefor this Resolution shall be in full force and effect immediately upon its adoption without further public reading.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joe Walker –	Aye _____	Nay _____
Joseph Rozzi –	Aye _____	Nay _____

Resolution adopted this 20th day of November 2019.

Attest:

James D. Hunter, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, James D. Hunter., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on November 20, 2019.

Date: _____

James D. Hunter, *Fiscal Officer*

Hamilton Township 2020 ANNUAL APPROPRIATIONS

GENERAL FUND

That there be appropriated for GENERAL GOVERNMENT:

General Government

Administrative

Personal Services	\$	313,012.19
Other	\$	626,058.58

Zoning

Personal Services	\$	73,000.00
Other	\$	71,047.92

TOTAL GENERAL GOVERNMENT \$ 1,083,118.69

That there be appropriated for HEALTH:

Health

Health Districts

Other	\$	22,671.86
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TOTAL HEALTH \$ 22,671.86

That there be appropriated for HUMAN SERVICES:

Human Services

Human Services

Other	\$	
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TOTAL HUMAN SERVICES \$ -

That there be appropriated for CONSERVATION-RECREATION:

Conservation - Recreation

Parks and Recreation

Personal Services	\$	24,864.00
Other	\$	141,391.49

TOTAL CONSERVATION - RECREATION \$ 166,255.49

That there be appropriated for CAPITAL OUTLAY:

Capital Outlay

Other Capital Outlay	\$	81,500.00
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TOTAL CAPITAL OUTLAY \$ 81,500.00

That there be appropriated for DEBT SERVICE:

Debt Service

Principal Payments - Notes	\$	23,070.46
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TOTAL DEBT SERVICE \$ 23,070.46

That there be appropriated for OTHER FINANCING USES:

Other Financing Uses

Operating Transfers Out	\$	66,437.50
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TOTAL OTHER FINANCING USES \$ 66,437.50

TOTAL GENERAL FUND \$ 1,443,054.00

Motor Vehicle License Tax

<i>Highways</i>		
Other	\$	63,600.00
TOTAL __ Motor Vehicle License	\$	<u>63,600.00</u>

Gasoline Tax

<i>Highways</i>		
Personal Services	\$	58,054.93
Other	\$	203,829.59
Capital Outlay	\$	40,000.00
TOTAL __ Gasoline Tax	\$	<u>301,884.52</u>

Road and Bridge Fund

<i>Highways</i>		
Personal Services	\$	586,682.76
Other	\$	436,259.50
Interest-Other	\$	1,486.59
TOTAL __ Road and Bridge Fund	\$	<u>1,024,428.85</u>

Cemetery Fund

<i>Cemeteries</i>		
Other	\$	32,500.00
TOTAL __ Cemetery Fund	\$	<u>32,500.00</u>

Police Fund

<u>Public Safety</u>		
<i>Police Protection</i>		
Personal Services	\$	1,859,510.14
Other	\$	1,191,292.89
Capital Outlay	\$	28,000.00
Interest-other	\$	2,532.67
<u>Other Financing Uses</u>		
Operating Transfers Out	\$	66,437.50
TOTAL __ Police	\$	<u>3,147,773.20</u>

Drug Law Enforcement Fund

Public Safety

Police Protection

Other	\$	17,145.63	
TOTAL __ Drug Law Enforcement Fund			\$ <u>17,145.63</u>

Permissive Motor Vehicle License Tax Fund

Highways

Other	\$	206,208.71	
Capital Outlay	\$	-	
Interest-Other	\$	715.50	
TOTAL __ Permissive Motor Vehicle License Tax Fund			\$ <u>206,924.21</u>

Fire and EMS Special Levy Fund

Fire Protection

Personal Services	\$	2,040,199.27	
Other	\$	2,929,453.90	
Other	\$	19,000.00	
Operating Transfer Out	\$	181,770.00	
TOTAL __ Fire and EMS Special Levy Fund			\$ <u>5,170,423.17</u>

EMS Billing Fund

Emergency Medical Services

EMS-Salaries	\$	81,222.00	
Other	\$	352,491.50	
Capital Outlay	\$	50,000.00	
TOTAL __ EMS Billing Fund			\$ <u>483,713.50</u>

Lighting District

Lighting

Other	\$	362,121.30	
TOTAL __ Lighting District Fund			\$ <u>362,121.30</u>

Road Levy 2018

Other

Other	\$	880,317.14	
TOTAL __ Road Levy 2018 Fund			\$ <u>880,317.14</u>

New Building Bond Retirement Fund

Debt Service

Principal Payments - Bonds	\$	132,875.00	
TOTAL __ New Building Bond Retirement Fund			\$ <u>132,875.00</u>

Fire Station Capital Project Fund

Capital Outlay-Other	\$	-	
Bond Principal Payment-Other	\$	90,000.00	
Interest-Other	\$	91,770.00	
			\$ <u>181,770.00</u>

Fasteop and Loeb Grant

Other	\$	4.12	
TOTAL ___ Fasteop and Loeb Grant			\$ <u>4.12</u>
Total of all Funds	\$		13,448,534.64

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 1000 General

Fund Name: General

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$1,195,313.50	\$1,703,080.22	\$1,682,562.13	\$1,461,115.88
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$670,258.22	\$695,241.41	\$737,040.00	\$803,347.60
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$233.95	\$393.63	\$400.00	\$350.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$174,081.96	\$167,300.73	\$176,000.00	\$198,000.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$162,774.76	\$164,015.33	\$143,252.00	\$156,150.00
Estate Tax	\$62,396.64	\$71,637.83	\$0.00	\$0.00
Property Tax Allocation	\$99,265.09	\$102,041.28	\$150,960.00	\$122,652.40
Other	\$6,674.54	\$9,805.88	\$6,500.00	\$6,550.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$18,793.89	\$27,928.50	\$12,000.00	\$50,000.00
Miscellaneous	\$63,293.96	\$69,391.61	\$32,750.00	\$37,450.00
Total Revenue	\$1,257,773.01	\$1,307,756.20	\$1,258,902.00	\$1,374,500.00
Expenditures				
Administrative - Salaries	\$225,705.90	\$245,727.64	\$322,984.04	\$313,012.19
Administrative - Other	\$951,617.70	\$818,115.70	\$760,952.09	\$626,058.58
Zoning - Salaries	\$46,299.73	\$49,952.50	\$78,880.00	\$73,000.00
Zoning - Other	\$27,502.79	\$36,979.85	\$73,613.73	\$71,047.92
Health Districts - Other	\$21,775.08	\$21,741.02	\$21,831.99	\$22,671.86
Other Human Services - Other	\$0.00	\$0.00	\$0.00	\$0.00
Parks and Recreation - Salaries	\$15,078.00	\$13,713.38	\$16,800.00	\$24,864.00
Parks and Recreation - Other	\$118,598.25	\$29,183.09	\$62,453.44	\$141,391.49
Capital Outlay - Other	\$0.00	\$26,628.15	\$51,750.00	\$81,500.00
Bond Principal Payment - Other	\$23,070.00	\$23,070.46	\$23,070.46	\$23,070.46
Total Expenditures	\$1,429,647.45	\$1,265,111.79	\$1,412,335.75	\$1,376,616.50
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$1,000.00	\$9,000.00	\$0.00	\$0.00
Transfers - In	\$753,003.66	\$0.00	\$0.00	\$0.00
Advances - In	\$62,000.00	\$64,000.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 1000 General

Fund Name: General

Description	2017	2018	Current 2019	2020
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	-\$74,362.50	-\$72,162.50	-\$68,012.50	-\$66,437.50
Advances - Out	-\$62,000.00	-\$64,000.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$679,641.16	-\$63,162.50	-\$68,012.50	-\$66,437.50
Fund Balance 12/31	\$1,703,080.22	\$1,682,562.13	\$1,461,115.88	\$1,392,561.88
Less: Encumbrances 12/31	\$94,999.13	\$83,212.58	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$1,608,081.09	\$1,599,349.55	\$1,461,115.88	\$1,392,561.88

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2011 Special Revenue

Fund Name: Motor Vehicle License Tax

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$107,501.26	\$152,550.54	\$192,815.98	\$199,547.66
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$30,915.09	\$31,064.74	\$31,000.00	\$31,000.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$38,007.23	\$38,867.17	\$35,500.00	\$36,000.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$1,077.18	\$2,501.67	\$0.00	\$0.00
Miscellaneous	\$0.00	\$1,425.75	\$0.00	\$0.00
Total Revenue	\$69,999.50	\$73,859.33	\$66,500.00	\$67,000.00
Expenditures				
Highways - Salaries	\$0.00	\$0.00	\$0.00	\$0.00
Highways - Other	\$24,950.22	\$33,593.89	\$59,768.32	\$63,600.00
Total Expenditures	\$24,950.22	\$33,593.89	\$59,768.32	\$63,600.00
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance 12/31	\$152,550.54	\$192,815.98	\$199,547.66	\$202,947.66

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2011 Special Revenue

Fund Name: Motor Vehicle License Tax

Description	2017	2018	Current 2019	2020
Less: Encumbrances 12/31	\$3,319.69	\$7,537.21	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$149,230.85	\$185,278.77	\$199,547.66	\$202,947.66

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2021 Special Revenue

Fund Name: Gasoline Tax

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$171,067.62	\$212,337.08	\$279,470.79	\$276,835.89
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$152,174.84	\$155,494.44	\$148,000.00	\$300,000.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$1,715.16	\$3,482.76	\$1,100.00	\$3,000.00
Miscellaneous	\$714.00	\$0.00	\$0.00	\$0.00
Total Revenue	\$154,604.00	\$158,977.20	\$149,100.00	\$303,000.00
Expenditures				
Highways - Salaries	\$0.00	\$0.00	\$0.00	\$58,054.93
Highways - Other	\$93,034.54	\$85,798.49	\$145,734.90	\$203,829.59
Capital Outlay - Other	\$20,300.00	\$6,045.00	\$6,000.00	\$40,000.00
Total Expenditures	\$113,334.54	\$91,843.49	\$151,734.90	\$301,884.52
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$0.00	\$0.00	\$0.00	\$0.00

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2021 Special Revenue

Fund Name: Gasoline Tax

Description	2017	2018	Current 2019	2020
Fund Balance 12/31	\$212,337.08	\$279,470.79	\$276,835.89	\$277,951.37
Less: Encumbrances 12/31	\$43,508.45	\$25,414.41	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$168,828.63	\$254,056.38	\$276,835.89	\$277,951.37

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2031 Special Revenue

Fund Name: Road and Bridge

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$425,113.52	\$690,796.05	\$843,913.35	\$792,824.98
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$756,505.71	\$786,291.69	\$857,650.00	\$909,000.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$304.12	\$511.73	\$0.00	\$450.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$112,535.76	\$115,645.68	\$151,350.00	\$140,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$17,036.10	\$24,426.53	\$13,300.00	\$20,400.00
Total Revenue	\$886,381.69	\$926,875.63	\$1,022,300.00	\$1,069,850.00
Expenditures				
Highways - Salaries	\$397,589.83	\$451,753.28	\$630,641.33	\$586,682.76
Highways - Other	\$223,109.33	\$319,104.80	\$440,544.72	\$436,259.50
Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00
Interest - Other	\$0.00	\$2,900.25	\$2,202.32	\$1,486.59
Total Expenditures	\$620,699.16	\$773,758.33	\$1,073,388.37	\$1,024,428.85
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2031 Special Revenue

Fund Name: Road and Bridge

Description	2017	2018	Current 2019	2020
Total Other Financing Sources & Uses	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance 12/31	\$690,796.05	\$843,913.35	\$792,824.98	\$838,246.13
Less: Encumbrances 12/31	\$19,196.90	\$6,717.80	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$671,599.15	\$837,195.55	\$792,824.98	\$838,246.13

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2041 Special Revenue

Fund Name: Cemetery

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$51,081.69	\$59,049.43	\$76,429.86	\$50,433.78
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$24,299.00	\$21,727.00	\$21,000.00	\$20,000.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$7,800.00	\$14,100.00	\$8,000.00	\$13,000.00
Total Revenue	\$32,099.00	\$35,827.00	\$29,000.00	\$33,000.00
Expenditures				
Cemeteries - Other	\$24,131.26	\$18,446.57	\$42,996.08	\$32,500.00
Capital Outlay - Other	\$0.00	\$0.00	\$12,000.00	\$0.00
Total Expenditures	\$24,131.26	\$18,446.57	\$54,996.08	\$32,500.00
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance 12/31	\$59,049.43	\$76,429.86	\$50,433.78	\$50,933.78

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2041 Spécial Revenue

Fund Name: Cemetery

Description	2017	2018	Current 2019	2020
Less: Encumbrances 12/31	\$2,712.74	\$716.08	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$56,336.69	\$75,713.78	\$50,433.78	\$50,933.78

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2081 Special Revenue

Fund Name: Police District

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$1,772,521.98	\$2,002,734.55	\$2,052,647.65	\$1,681,824.83
Fund Balance Adjustments	\$0.00	\$120.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$2,088,669.97	\$2,093,362.86	\$2,039,924.00	\$2,929,322.10
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$845.64	\$1,356.72	\$850.00	\$850.00
Charges for Services	\$56,666.72	\$76,563.88	\$44,335.10	\$100,581.92
Licenses, Permits and Fees	\$86.55	\$0.00	\$100.00	\$100.00
Fines and Forfeitures	\$24,911.75	\$28,075.80	\$20,000.00	\$22,000.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$309,746.41	\$304,982.18	\$304,076.00	\$311,677.90
Other	\$3,520.00	\$6,000.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$44,270.77	\$45,041.37	\$40,000.00	\$53,800.00
Total Revenue	\$2,528,717.81	\$2,555,382.81	\$2,449,285.10	\$3,418,331.92
Expenditures				
Police Protection - Salaries	\$1,366,732.84	\$1,375,645.09	\$1,618,976.37	\$1,859,510.14
Police Protection - Other	\$849,582.90	\$1,000,743.23	\$1,100,778.25	\$1,191,292.89
Capital Outlay - Other	\$8,427.00	\$51,472.80	\$27,400.88	\$28,000.00
Interest - Other	\$0.00	\$5,566.09	\$4,939.92	\$2,532.67
Total Expenditures	\$2,224,742.74	\$2,433,427.21	\$2,752,095.42	\$3,081,335.70
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$600.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	-\$74,362.50	-\$72,162.50	-\$68,012.50	-\$66,437.50
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2081 Special Revenue

Fund Name: Police District

Description	2017	2018	Current 2019	2020
Total Other Financing Sources & Uses	-\$73,762.50	-\$72,162.50	-\$68,012.50	-\$66,437.50
Fund Balance 12/31	\$2,002,734.55	\$2,052,647.65	\$1,681,824.83	\$1,952,383.55
Less: Encumbrances 12/31	\$29,241.50	\$40,176.88	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$1,973,493.05	\$2,012,470.77	\$1,681,824.83	\$1,952,383.55

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2221 Special Revenue

Fund Name: Drug Law Enforcement

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$81,510.31	\$70,676.11	\$51,674.06	\$36,674.06
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$3,313.26	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenue	\$0.00	\$3,313.26	\$0.00	\$0.00
Expenditures				
Police Protection - Salaries	\$0.00	\$0.00	\$0.00	\$0.00
Police Protection - Other	\$10,834.20	\$22,315.31	\$15,000.00	\$17,145.63
Total Expenditures	\$10,834.20	\$22,315.31	\$15,000.00	\$17,145.63
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance 12/31	\$70,676.11	\$51,674.06	\$36,674.06	\$19,528.43

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2221 Special Revenue

Fund Name: Drug Law Enforcement

Description	2017	2018	Current 2019	2020
Less: Encumbrances 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$70,676.11	\$51,674.06	\$36,674.06	\$19,528.43

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2231 Special Revenue

Fund Name: Permissive Motor Vehicle License Tax

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$268,624.03	\$315,458.91	\$403,365.35	\$336,195.46
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$165,777.63	\$172,397.38	\$159,000.00	\$167,000.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$38,256.33	\$39,783.97	\$35,000.00	\$38,000.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$2,756.69	\$5,264.56	\$1,400.00	\$8,000.00
Miscellaneous	\$103.86	\$671.35	\$500.00	\$0.00
Total Revenue	\$206,894.51	\$218,117.26	\$195,900.00	\$213,000.00
Expenditures				
Highways - Salaries	\$0.00	\$0.00	\$0.00	\$0.00
Highways - Other	\$135,323.63	\$122,270.87	\$201,657.91	\$206,208.71
Capital Outlay - Other	\$24,736.00	\$5,850.00	\$60,000.00	\$0.00
Bond Principal Payment - Other	\$0.00	\$0.00	\$0.00	\$0.00
Interest - Other	\$0.00	\$2,089.95	\$1,411.98	\$715.50
Total Expenditures	\$160,059.63	\$130,210.82	\$263,069.89	\$206,924.21
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2231 Special Revenue

Fund Name: Permissive Motor Vehicle License Tax

Description	2017	2018	Current 2019	2020
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance 12/31	\$315,458.91	\$403,365.35	\$336,195.46	\$342,271.25
Less: Encumbrances 12/31	\$42,810.50	\$51,478.93	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$272,648.41	\$351,886.42	\$336,195.46	\$342,271.25

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31.
Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2261 Special Revenue

Fund Name: Law Enforcement Trust

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$4,396.64	\$4,434.39	\$4,434.39	\$4,434.39
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$37.75	\$0.00	\$0.00	\$0.00
Total Revenue	\$37.75	\$0.00	\$0.00	\$0.00
Expenditures				
Police Protection - Salaries	\$0.00	\$0.00	\$0.00	\$0.00
Police Protection - Other	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance 12/31	\$4,434.39	\$4,434.39	\$4,434.39	\$4,434.39

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2261 Special Revenue

Fund Name: Law Enforcement Trust

Description	2017	2018	Current 2019	2020
Less: Encumbrances 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$4,434.39	\$4,434.39	\$4,434.39	\$4,434.39

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2283 Special Revenue

Fund Name: FIRE and EMS Special Levy Fund

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$4,266,637.93	\$4,743,619.99	\$4,799,205.71	\$3,327,334.35
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$2,250,534.62	\$2,328,301.48	\$2,266,411.75	\$3,286,947.04
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$790.36	\$1,312.15	\$650.00	\$600.00
Charges for Services	\$320.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$329,818.73	\$337,933.26	\$338,588.25	\$347,052.96
Other	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$73,607.03	\$103,392.05	\$62,100.00	\$76,000.00
Total Revenue	\$2,655,070.74	\$2,770,938.94	\$2,666,750.00	\$3,710,600.00
Expenditures				
Fire Protection - Salaries	\$1,494,613.66	\$1,673,938.30	\$1,805,369.25	\$2,040,199.27
Fire Protection - Other	\$744,375.02	\$1,027,973.52	\$2,128,252.11	\$2,929,453.90
Emergency Medical Services - Other	\$23,100.00	\$13,441.40	\$25,000.00	\$19,000.00
Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00
Bond Principal Payment - Other	\$0.00	\$0.00	\$0.00	\$0.00
Interest - Other	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenditures	\$2,262,088.68	\$2,715,353.22	\$3,958,621.36	\$4,988,653.17
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$84,000.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	-\$180,000.00	-\$181,770.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2283 Special Revenue

Fund Name: FIRE and EMS Special Levy Fund

Description	2017	2018	Current 2019	2020
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$84,000.00	\$0.00	-\$180,000.00	-\$181,770.00
Fund Balance 12/31	\$4,743,619.99	\$4,799,205.71	\$3,327,334.35	\$1,867,511.18
Less: Encumbrances 12/31	\$166,765.80	\$54,962.74	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$4,576,854.19	\$4,744,242.97	\$3,327,334.35	\$1,867,511.18

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2284 Special Revenue

Fund Name: EMS Billing Fund Opened 2-2015

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$475,986.22	\$532,940.36	\$625,665.05	\$237,883.30
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$366,033.68	\$364,432.79	\$343,146.65	\$365,233.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$5,785.00	\$3,227.00	\$3,500.00	\$3,500.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$4,675.00	\$244.75	\$0.00	\$10,000.00
Total Revenue	\$376,493.68	\$367,904.54	\$346,646.65	\$378,733.00
Expenditures				
Emergency Medical Services - Salaries	\$0.00	\$7,742.76	\$85,000.00	\$81,222.00
Emergency Medical Services - Other	\$178,877.99	\$250,572.43	\$351,886.76	\$352,491.50
Capital Outlay - Other	\$140,661.55	\$16,864.66	\$297,541.64	\$50,000.00
Total Expenditures	\$319,539.54	\$275,179.85	\$734,428.40	\$483,713.50
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$0.00	\$0.00	\$0.00	\$0.00

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2284 Special Revenue

Fund Name: EMS Billing Fund Opened 2-2015

Description	2017	2018	Current 2019	2020
Fund Balance 12/31	\$532,940.36	\$625,665.05	\$237,883.30	\$132,902.80
Less: Encumbrances 12/31	\$30,468.36	\$272,972.28	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$502,472.00	\$352,692.77	\$237,883.30	\$132,902.80

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2401 Special Revenue

Fund Name: Lighting District

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$50,133.97	\$61,116.98	\$36,069.88	\$33,717.66
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$358,515.94	\$371,423.68	\$369,512.78	\$362,121.30
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenue	\$358,515.94	\$371,423.68	\$369,512.78	\$362,121.30
Expenditures				
Lighting- Other	\$347,532.93	\$396,470.78	\$371,865.00	\$362,121.30
Total Expenditures	\$347,532.93	\$396,470.78	\$371,865.00	\$362,121.30
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$62,000.00	\$64,000.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	-\$62,000.00	-\$64,000.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance 12/31	\$61,116.98	\$36,069.88	\$33,717.66	\$33,717.66
Less: Encumbrances 12/31	\$32,688.62	\$4,210.05	\$0.00	\$0.00

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2401 Special Revenue

Fund Name: Lighting District

Description	2017	2018	Current 2019	2020
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$28,448.36	\$31,859.83	\$33,717.66	\$33,717.66

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2907 Special Revenue

Fund Name: Road Levy 2018

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$0.00	\$0.00	\$870,000.00	\$872,840.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$12,160.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenue	\$0.00	\$0.00	\$870,000.00	\$885,000.00
Expenditures				
Highways - Other	\$0.00	\$0.00	\$870,000.00	\$880,317.14
Total Expenditures	\$0.00	\$0.00	\$870,000.00	\$880,317.14
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance 12/31	\$0.00	\$0.00	\$0.00	\$4,682.86
Less: Encumbrances 12/31	\$0.00	\$0.00	\$0.00	\$0.00

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 2907 Special Revenue

Fund Name: Road Levy 2018

Description	2017	2018	Current 2019	2020
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$0.00	\$0.00	\$0.00	\$4,682.86

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 3101 Debt Service

Fund Name: New Building Bond Retirement

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenue	\$0.00	\$0.00	\$0.00	\$0.00
Expenditures				
Bond Principal Payment - Other	\$110,000.00	\$110,000.00	\$105,000.00	\$105,000.00
Interest - Other	\$38,725.00	\$34,325.00	\$31,025.00	\$27,875.00
Fiscal Charges - Other	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenditures	\$148,725.00	\$144,325.00	\$136,025.00	\$132,875.00
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$148,725.00	\$144,325.00	\$136,025.00	\$132,875.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$148,725.00	\$144,325.00	\$136,025.00	\$132,875.00

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 3101 Debt Service

Fund Name: New Building Bond Retirement

Description	2017	2018	Current 2019	2020
Fund Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Less: Encumbrances 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$0.00	\$0.00	\$0.00	\$0.00

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 4902 Capital Projects

Fund Name: Fire Station 76 Capital Project Fund

Description	2017	2018	Current 2019	2020
Fund Balance 1/1	\$0.00	\$0.00	\$2,270,639.84	\$270,639.84
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Revenues				
Property and Other Local Taxes				
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental				
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenue	\$0.00	\$0.00	\$0.00	\$0.00
Expenditures				
Capital Outlay - Other	\$0.00	\$181,526.83	\$2,000,000.00	\$0.00
Bond Principal Payment - Other	\$0.00	\$0.00	\$85,000.00	\$90,000.00
Interest - Other	\$0.00	\$20,583.33	\$95,000.00	\$91,770.00
Fiscal Charges - Other	\$0.00	\$27,250.00	\$0.00	\$0.00
Total Expenditures	\$0.00	\$229,360.16	\$2,180,000.00	\$181,770.00
Other Financing Sources & Uses				
Sources				
Sale of Bonds	\$0.00	\$2,500,000.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$180,000.00	\$181,770.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00
Uses				
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00

Financial Worksheet - Budget

2020 Appropriation Budget

Year 2019

Fund Classification: 4902 Capital Projects

Fund Name: Fire Station 76 Capital Project Fund

Description	2017	2018	Current 2019	2020
Total Other Financing Sources & Uses	\$0.00	\$2,500,000.00	\$180,000.00	\$181,770.00
Fund Balance 12/31	\$0.00	\$2,270,639.84	\$270,639.84	\$270,639.84
Less: Encumbrances 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$0.00	\$2,270,639.84	\$270,639.84	\$270,639.84

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

Financial Worksheet - Budget

2020 Appropriation Budget Fast Cop

Year 2019

Fund Classification: 2902 Special Revenue

Fund Name: Fastcop and Loeb Grant closed 9-2018

Description	2015	2016	2017	2018	Current 2019	2020
Fund Balance 1/1	\$577.00	\$577.00	\$577.00	\$577.00	\$4.12	\$4.12
Fund Balance Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenues						
Property and Other Local Taxes						
Real Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Personal Property Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Local Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Licenses, Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fines and Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental						
Local Government Distribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Estate Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Property Tax Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Earnings on Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditures						
Police Protection - Other	\$0.00	\$0.00	\$0.00	\$572.88	\$0.00	\$4.12
Total Expenditures	\$0.00	\$0.00	\$0.00	\$572.88	\$0.00	\$4.12
Other Financing Sources & Uses						
Sources						
Sale of Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Notes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Debt Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers - In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Advances - In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Extraordinary Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Uses						
Transfers - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contingencies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources & Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance 12/31	\$577.00	\$577.00	\$577.00	\$4.12	\$4.12	\$0.00
Less: Encumbrances 12/31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Less: Reserve Balance 12/31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unencumbered Undesignated 12/31	\$577.00	\$577.00	\$577.00	\$4.12	\$4.12	\$0.00

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31. Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

LEGISLATIVE COVER MEMORANDUM

Introduction: November 20, 2019

Effective Date: Next available date after passage

Agenda Item: **Resolution 19-1120C**
A Resolution authorizing and approving the increase in Township appropriations in the Fire Station 76 Capital Project Fund and the Fire and EMS Special Levy Fund to reconcile budgets for calendar year 2019.

Submitted By: Chief Reese

Scope / Description: This will use the last of the amount in the Building Bond Fund #4902 in the amount of \$270,639.84. We will use this to make the final Turner Construction payment of 2019 and deplete that fund.

This was not a budgeted item because we did not know how much of the construction cost would be billed by the end of 2019 versus the beginning of 2020.

Budget Impact: \$270,639.84

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on November 20, 2019, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee, *Board Chair*
Joe Walker – Trustee, *Vice Chair*
Joseph P. Rozzi – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 19-1120C**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP
APPROPRIATIONS IN THE FIRE STATION 76 CAPITAL PROJECT FUND AND THE
FIRE AND EMS SPECIAL LEVY FUND TO RECONCILE BUDGETS FOR
CALENDAR YEAR 2019**

WHEREAS, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2019;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Fire Station 76 Capital Project Fund Line Item 4902-760-720-0000, Buildings in the amount of \$270,639.84 for a total amount of \$2,270,639.84.

SECTION 2. The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Fire and EMS Special Levy Fund Line Item 2283-220-215-0000, Ohio Police and Fire Pension Fund in the amount of \$10,000 for a total amount of \$336,190.

SECTION 3. The Fiscal Officer is hereby authorized and directed to approve a Super Blanket Certificate in the amounts listed in Section 2 and Section 3 of this Resolution.

SECTION 4. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey – Aye _____ Nay _____
Joe Walker – Aye _____ Nay _____
Joseph P. Rozzi – Aye _____ Nay _____

Resolution adopted this 20th day of November 2019.

Attest:

James D. Hunter, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, James D. Hunter., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on November 20, 2019.

Date: _____

James D. Hunter, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: November 20, 2019

Effective Date: Next available date after passage

Agenda Item: **Resolution 19-1120D**
A Resolution authorizing and approving the increase in Township appropriations in the General Fund, Road and Bridge Fund, Police District Fund, and Fire and EMS Special Levy Fund to reconcile budgets for calendar year 2019.

Submitted By: Brent Centers

Scope / Description: This is a standard yearly appropriation for the Bureau of Workers Compensation annual premium. This fee varies from year to year and if it is not used, we get a reimbursement.

This is not a budgeted item; yet we must pay the premium.

Budget Impact: \$47,657.00

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on November 20, 2019, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee, *Board Chair*
Joe Walker – Trustee, *Vice Chair*
Joseph P. Rozzi – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 19-1120D**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP
APPROPRIATIONS IN THE GENERAL FUND, ROAD AND BRIDGE FUND, POLICE
DISTRICT FUND, AND THE FIRE AND EMS SPECIAL LEVY FUND TO
RECONCILE BUDGETS FOR CALENDAR YEAR 2019**

WHEREAS, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2019;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the General Fund Line Item 1000-110-230-0000, Workers Compensation Fund in the amount of \$4,297.77 for a total amount of \$13,454.77.
- SECTION 2.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Road and Bridge Fund Line Item 2031-330-230-0000, Workers Compensation Fund in the amount of \$2,673.14 for a total amount of \$10,823.14.
- SECTION 3.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Police District Fund Line Item 2081-210-230-0000, Workers Compensation Fund in the amount of \$11,426.25 for a total amount of \$24,426.25.
- SECTION 4.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Fire and EMS Special Levy Fund Line Item 2283-220-230-0000, Workers Compensation in the amount of \$8,436.04 for a total amount of \$52,762.84.

SECTION 5. The Fiscal Officer is hereby authorized and directed to approve a Super Blanket Certificate in the amounts listed in Sections 1,2,3 and 4 of this Resolution.

SECTION 6. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joe Walker –	Aye _____	Nay _____
Joseph P. Rozzi –	Aye _____	Nay _____

Resolution adopted this 20th day of November 2019.

Attest:

James D. Hunter, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, James D. Hunter., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on November 20, 2019.

Date: _____

James D. Hunter, *Fiscal Officer*

Payroll history Results

HAMILTON TOWNSHIP
Policy number 38320404-0

Policy period
01/01/2020 - 01/01/2021

Estimated annual premium
\$47,657.00

Show entries

Search

Payroll history

Class code ↑↓	Description ↑↓	Number of employees ↑↓	Rate ↑↓	Estimated payroll ↑↓	Premium ↑↓
9433	TOWNSHIP EMPLOYEES: ALL EMPLOYEES & CLERICAL, CLERICAL TELECOMMUTER, SALESPERSONS, DRIVERS	N/A	0.013453	\$3,542,497.00	\$47,657.00
9439	PUBLIC EMPLOYER VOLUNTEER EMERGENCY SERVICES ORGANIZATIONS	N/A	0.085934	\$0.00	\$0.00

Showing 1 to 2 of 2 entries

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